

# Security in State Offices

## Call the CHP

- ▶ Report all crimes to the CHP.
- ▶ If you notice a suspicious person, remember the description. Call the CHP to investigate.
- ▶ If you feel the suspicious person could become violent, don't hesitate to call the CHP. In dealing with angry, frustrated people, stay as calm as possible and don't interrupt them.
- ▶ Keep a counter or desk between you and the other person. Maintain a distance of at least an arm's length.
- ▶ When you feel threatened, call another staff member or a supervisor to speak with the person or to stand by to give you support.

## You can help combat crime. Be aware of:

- SUSPICIOUS PERSONS
- QUESTIONABLE ACTIONS
- DANGEROUS CONDITIONS

**IN AN EMERGENCY CALL: 911**  
**NON-EMERGENCY: 916-445-2895**

### California Highway Patrol

State Security Division,  
Emergency Operations and Safety Services Section  
601 N. 7th Street  
Sacramento, CA 95811  
Phone: (916) 843-3240  
Fax: (916) 843-3236



California Highway Patrol  
Safety Services Program